

REGULAR GENERAL MEETING FEBRUARY 20, 2020

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:16 p.m. on February 20, 2020

Present:	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Maurice Hynes	Councillor
	Mike Tobin	Councillor

Staff:	Mike Campbell	Town Manager
	Jennifer Brake	Town Clerk

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 20-49 Gibbon/Fowlow

That the agenda of the Regular General Meeting of council February 6, 2020 be adopted as circulated.

Carried Unanimously

MINUTES

Motion No. 20-50 Felix/Tobin

That the minutes of the Regular General Meeting of council of February 6, 2020 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

The minutes of January 23, 2020 was reviewed by the Town Clerk as requested by the Mayor at the February 6, 2020 meeting. The minutes have been verified and comments by councillor Hynes were accurate as recorded.

PROCLAMATIONS AND DELEGATIONS

Scout-Guide Week February 16-23, 2020

Heritage Day/Week February 17-23, 2020

COMMITTEE REPORTS

Finance Committee

Poll Tax

Motion No. 20-51 Tobin/Aylward

It was the recommendation of the Finance Committee that the Poll Tax write offs in the amount of \$ 1,514.40, adjustments of \$1412.90 and refunds of \$125.00 be approved.

Carried Unanimously

Property Tax

Motion No. 20-52 Tobin/Felix

It was the recommendation of the Finance Committee that property tax write offs in the amount of \$9669.38 be approved.

Carried Unanimously

Water & Sewer Tax

Motion No. 20-53 Tobin/Gibbon

It was the recommendation of the Finance Committee that water & Sewer adjustments in the amount of \$984.00 be approved.

Carried Unanimously

Business Tax

Motion No. 20-54 Tobin/Fowlow

It was the recommendation of the Finance Committee that Business tax adjustments in the amount of 9821.08 be approved.

Carried Unanimously

Miscellaneous Accounts

Motion No. 20-55 Tobin/Felix

It was the recommendation of the Finance Committee that \$704.00 in miscellaneous accounts be written off.

Carried Unanimously

Accounts Payable Listing for January 2020

Motion No. 20-56 Tobin/Aylward

It was the recommendation of the Finance Committee that the accounts Payable listing for January 2020 totaling \$ 349,628.51 be approved.

Carried Unanimously

Request for Donation -25th Annual BSG Sick Children's Telethon

Motion No. 20-57 Tobin/Hynes

It was the recommendation of the Finance Committee be accepted and that the Town of Stephenville give a grant in the amount of \$500.00 to the Bay St. George Sick Children's Foundation 25th Annual Telethon being held March 22, 2020.

Carried Unanimously

Request for Grant- Stephen Awards

Motion No. 20-58 Tobin/Felix

Councillor Gibbon declared conflict of Interest, as he is board member on the committee.

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$2500.00 to the Stephen Awards Committee.

Motion Carried

Councillor Gibbon returned to the councilor chambers.

Request for Grant- Society for the Care and Protection of Animals

Motion No. 20-59 Tobin/Felix

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$1,168. 00 to the Society for the Care and Protection of Animals to offset the 2020 Property Tax and Water and Sewer Tax levies for the property located at 15 Utah Drive.

Carried Unanimously

Request for Grant- Stephenville Airport Corporation

Motion No. 20-60

This item has been deferred motioned by Councillor Felix, seconded by Councillor Fowlow.

It was the recommendation of the Finance Committee that the Town of Stephenville will give a grant in the amount of \$100,000.00 to the Stephenville Airport Corporation. The issuance of the grant is subject to the Stephenville Airport Corporation accepting the proposed draft business plan, as developed by the Route Development Committee.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN**Irving Oil - 7 Rorstad Loop**

Motion No. 20-61 Fowlow/Gibbon

Request for a permit to install new roof, insulation and cladding system to tank on the property located at 7 Rorstad Loop.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Carried Unanimously

PKG Enterprises-92-94 Main Street

Motion No. 20-62 Fowlow/Aylward

Request for Outline Planning Permission to consolidate the parcels of land located at 7 Sherwood Drive with 92-94 Main Street, as per attached survey.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.
Carried Unanimously

Office of Gudie Hutchings M.P.- 83B Main Street

Motion No. 20-63 Fowlow/Tobin

Request for a permit to occupy space in the building located at 83B Main Street to accommodate a Federal Member of Parliament office.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.
Carried Unanimously

Tease Me Hair Studio- 39 St. Clare Avenue

Motion No. 20-64 Fowlow/Hynes

Request for a permit to operate a hair salon business and erect sign at the property located at 39 St. Clare Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.
Carried Unanimously

Acadian Hotel- 19 Oregon Drive

Motion No. 20-65 Fowlow/Felix

Request for a permit to change the existing business name from Hotel Stephenville to Acadian Hotel, erect signage, and complete interior renovations on property located at 19 Oregon Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

NAWN- 6 Woodland Street

Motion No. 20-66 Fowlow/Gibbon

Request for Outline Planning Approval to construct a Healing Garden which will consist of 4 benches and 3 storyboards, on the property located at 6 Woodland Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Carried Unanimously

BY-LAWS AND REGULATIONS**UNFINISHED BUSINESS**

Councillor Hynes requested clarification from council related to his position on the Stephenville Airport Board and conflict of interest. He stated as per the municipalities act, he has no monetary gain, no relatives, and his interests are no different than other citizens. As conflict of interest is implied, I can no longer speak to the matters of the airport and will have to remove myself as council's liaison. In response Mayor Rose stated councillor Hynes was a past employee of the airport, and board member and a council member can declare themselves in conflict or council can declare the conflict of interest.

Mayor Rose asked for a vote of council for: Is Councillor Maurice Hynes in conflict to vote on disbursements for the airport authority in which he sits on.

Councillor Felix stated he is a voting board member and voting on monetary values to the airport he would be in conflict. The liaison role is critical to council and he should remain in that role. The Town Manager stated you can't be in conflict on an issue and remain as a liaison for council on a board.

Councillor Tobin, stated he is not in conflict. Our senior management provided advise and as the municipalities act states he has no financial gain.

Councillor Aylward, stated he is not in conflict

Councillor Gibbon, stated he is not in conflict

Deputy Mayor, stated he is in conflict,

Mayor Rose stated he is in conflict

There was no motion of council on this item.

Mayor Rose indicated Councillor Hynes ought to declare himself in conflict of interest when voting on monetary donations to the airport, however, he can still serve as the liaison of council on the airport board.

NEW BUSINESS

Mayor Rose

Winter Carnival opening ceremonies is tonight, he invited all members of council to join them. The committee and volunteers have done a wonderful job and they have lots of free events planned for our community.

Councillor Tobin

Stated he attended the Urban Municipalities Committee on February 14-15 in Paradise. Key topics included: Waste management, key challenges for municipalities, wastewater, affordable housing, aging population, AirBNB, legislation review, and Councillor Tobin has been re-elected as Vice Chair of the UMC committee.

March 7, 2020 is the next scheduled Southwest Coast Joint Council Meeting in Port Aux Basques.

Councillor Gibbon

Stated residents expressed the need for visible sidewalk crossing on Main Street during the wintertime for pedestrian's safety.

NOTICE OF MOTION

ADJOURNMENT

Motion No. 20-67 Aylward/Felix

There being no further business, the meeting adjourned at 1:00 p.m.

Carried Unanimously