

**PUBLIC COUNCIL MEETING  
October 12<sup>th</sup>, 2023**

A public council meeting held at the Town of Stephenville Town office on Thursday October 12<sup>th</sup>, 2023. The meeting was also streamed.

Present	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor, Chairperson
	Laura Aylward	Councillor
	Lenny Tiller	Councillor
	Myra White	Councillor
	Tristan Hulan	Councillor
	Tracy Boland	Councillor

Staff: Colin Maddock, CAO  
Jennifer Brake, Town Clerk

**CALL TO ORDER**

Mayor Rose called the meeting to order at 7:03 PM

**APPROVAL OF AGENDA**

**23-304** Boland/White  
Be it resolved that the agenda be approved as presented.  
In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White  
Opposed: 0 Motion Carried

**APPROVAL OF MINUTES**

**23-305** Fowlow/Hulan  
Be it resolved that the minutes of September 28<sup>th</sup>, 2023, public council meeting be approved as presented.  
In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White  
Opposed: 0 Motion Carried

**MATTERS ARISING FROM MINUTES**

**PROCLAMATIONS AND DELEGATIONS**

Miles for Smiles, Child Abuse Prevention Month –October 2023

Proclaim the Month of October is National Foster Families Month

Signed proclamation for Co-op Week

## COMMITTEE REPORTS

### LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

### FINANCE COMMITTEE

Councillor Tiller presented the recommendations from the finance committee meeting held on October 10<sup>th</sup>, 2023.

#### Expense Cheques September 2023

**23-306**

Tiller/Boland

Be it resolved approval to pay Expense Cheques for September 2023 in the amount of \$252,906.90.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

#### Request for Proposal- Stephenville Industrial Facility

**23-307**

Tiller/Aylward

Be it resolved approval to proceed to issue Request for Proposal for Sale of Land and Industrial Facility building located at 1 Connecticut Drive.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

#### Request for Donation- Royal Canadian Legion, 2023 Poppy Remembrance Campaign

**23-308**

Tiller/Fowlow

Be it resolved approval to give a donation in the amount of \$250.00 to Royal Canadian Legion, 2023 Poppy Remembrance Campaign.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

#### Western Paving Invoices

**23-309**

Tiller/White

Be it resolved approval to pay Western Paving \$ 15,510.63 for revised invoices numbers 22, 28, 34, 41, & 46.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

#### Request for Grant- Beautification Committee

**23-310**

Tiller/Boland

Be it resolved approval to give a grant in the amount of \$3,770.20 to the Beautification Committee.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

## PERMITS AND MUNICIPAL PLAN

Councillor Aylward presented the recommendations from the Planning and Traffic committee meeting held on October 10<sup>th</sup>, 2023.

### 11 Bayside Drive

**23-311**

Aylward/White

Be it resolved approval to subdivide the property located at 11 Bayside Drive into two parcels of land, to be called 11 Bayside Drive and 1 Laurana Drive, as per plot plan submitted.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

### 22 Valley Road

**23-312**

Aylward/Fowlow

Be it resolved approval to subdivide the property located at 22 Valley Road as per plot plan submitted.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

### 36 Missouri Drive- Indian Head Solutions Ltd.

**23-313**

Aylward/Tiller

Be it resolved approval to grant a permit to clear land on 36 Missouri Drive, as indicated on survey attached.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

### 133 Carolina Avenue – Indian Head Solutions Ltd.

**23-314**

Aylward/Hulan

Be it resolved approval to grant a permit to grub and clear land on the property located at 133 Carolina Avenue.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

### 237 Carolina Avenue – Robert McFatridge

**23-315**

Aylward/Boland

Be it resolved approval to grant a permit to do minor landscaping and level land located at 237 Carolina Avenue.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

### Request for Proposal- Long-Term Lease of Land, Carolina Avenue

**23-316**

Aylward/White

Be it resolved approval for the Town of Stephenville to issue a Request for Proposal for Long Term Lease of Land located on Carolina Drive.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

### **Special Event – Fireworks**

**23-317** Aylward/White

Be it resolved approval for permission to host a Special Event Fireworks on November 4, 2023 between 9:00 p.m-10:00 p.m., submitted by the Federation des francophones de Terre- Neuve et du Labrador.

In Favor: 7 Aylward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

### **9 St. Clare Avenue- Search & Rescue**

**23-318** Aylward/Boland

Be it resolved approval to grant a permit to construct an extension for storage on the property located at 9 St. Clare Avenue, as per plans submitted.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

## **BY-LAWS AND REGULATIONS**

### **Town of Stephenville Subdivision Design Standard Regulation**

**23-319** Aylward/Tiller

Be it resolved approval to adopt the Town of Stephenville Engineering Design Standards for Subdivisions.

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **Councillor Tiller**

Acknowledged Liam Dutcher success playing with Junior A Hockey Team in Nova Scotia

### **Councillor Aylward**

She acknowledged Minister Gudie Hutching meet with council members today.

Acknowledged Ms. Joan Marie Aylward has been appointed New Lieutenant Governor for the province, and being the second women in over 400 years.

### **Mayor Rose**

Mayor Rose stated they had a good meeting with Minister Gudie Hutching, and he highlighted a few items discussed. He noted a new framework for municipal capital works projects from both the Federal and Provincial levels is being reviewed. We put forth a request to have a unique structure called the “mole hole” which is 18,000 square feet

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below grade, evaluated by Heritage Canada for the potential designation as a National Heritage Site. It's anticipated this site will be inspected by Heritage Canada in the future.

He acknowledged the great leadership shown by the College of the North Atlantic personnel to expedite the wind energy program. The College partnered with DOB from Netherlands, who is leader in advance training in hydrogen/wind. Stephenville is now a global asset to help reverse climate change, to help companies decarbonize.

He sent condolences to late Kevin Baker's family. The mayor said he personally worked under the administration of Kevin at the College of the North Atlantic, and he was a great leader and administrator.

He expressed liking that some local businesses have started to improve their properties,

## **NOTICE OF MOTION**

None

## **ADJOURNMENT**

**23-320**

Tiller/White

Resolved that since there is no further business the meeting adjourned at 7:27pm

In Favor: 7 Alyward, Boland, Fowlow, Hulan, Rose, Tiller, White

Opposed: 0 Motion Carried