

**PUBLIC COUNCIL MEETING
October 26th, 2023**

A public council meeting held at the Town of Stephenville Town office on Thursday October 26th, 2023. The meeting was also streamed.

Present	Susan Fowlow	Deputy Mayor, Chairperson
	Laura Aylward	Councillor
	Lenny Tiller	Councillor
	Myra White	Councillor
	Tristan Hulan	Councillor
	Tracy Boland	Councillor
Absent	Tom Rose	Mayor

Staff: Colin Maddock, CAO, Acting Town Clerk

CALL TO ORDER

Deputy Mayor Fowlow called the meeting to order at 7:01PM

LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

APPROVAL OF AGENDA

23-321 Tiller/Boland
Be it resolved that the agenda be approved as presented
In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White
Opposed: 0 Motion Carried

APPROVAL OF MINUTES

23-322 Aylward/Hulan
Be it resolved that the minutes of October 12th, 2023, public council meeting be approved as presented.
In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White
Opposed: 0 Motion Carried

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

Federation des Francophones de Terre Neuve et du Labrador Declaration

Declaration of the Federation des Francophones de Terre Neuve et du Labrador

The Town of Stephenville would like to take this opportunity to congratulate the Federation des Francophones de Terre Neuve et du Labrador on their 50th Anniversary and wish them the best on their upcoming AGM which will be held in Stephenville and Bay St. George from the 3rd through 5th of November. In honor of this meeting the Town of Stephenville makes the following proclamation:

“The Town Council of the Town of Stephenville recognizing its rich Acadian and French heritage and recognizing the 50th Anniversary of the Federation des Francophones de Terre Neuve et du Labrador, declares its intention to make steps to incorporate elements into the town. These steps will include:

- Working with all levels of government to enhance access to French language training to our residents at all ages.
- To start the process of transitioning to bi-lingual street signs throughout the town
- To work with the Federation des Francophones de Terre Neuve et du Labrador, to locate an acceptable space to host a Francophone School and Cultural Centre
- Continue to work closely with Federation des Francophones de Terre Neuve et du Labrador on projects of mutual interest.”

« Reconnaissant son riche patrimoine acadien et français et reconnaissant le 50^e anniversaire de la Fédération des francophones de Terre-Neuve et du Labrador, le conseil municipal de la ville de Stephenville déclare son intention de prendre ces mesures pour le mettre en valeur :

- Travailler avec tous les niveaux de gouvernement pour améliorer l'accès à la formation en français pour nos résidents de tous âges.
- Entamer le processus de transition vers des panneaux de signalisation bilingues dans toute la ville.
- Travailler avec la Fédération des francophones de Terre-Neuve et du Labrador pour trouver un espace acceptable pour accueillir une école et un centre culturel francophones.
- Continuer à travailler en étroite collaboration avec la Fédération des francophones de Terre-Neuve et du Labrador sur des projets d'intérêt commun. »

Proclaim October 27th, 2023 as World Occupational Therapy Day

Proclaim the Month of October is National Foster Families Month

COMMITTEE REPORTS

FINANCE COMMITTEE

Councillor Tiller presented the recommendations from the finance committee meeting held on October 23rd, 2023 for council approval

MOWI Canada East Inc.

23-323

Tiller/Hulan

Be it resolved to approve three easements to MOWI Canada East Inc. for \$1.00 and proceed with expression of interest to transfer five parcels of land, Area No. 37A (40 Connecticut Drive), Area No. 37B (40A Connecticut Drive), 40B Connecticut Drive, 26 Connecticut Drive Bypass, and 20 Connecticut Drive Bypass to MOWI Canada East Inc. in compliance with section 201.3 of Chapter M-24-Municipalities Act, 1999. MOWI Canada East Inc. will be responsible for all related costs such as surveys, legal, NLHC reimbursements, etc.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White
Opposed: 0 Motion Carried

Accounts Payable Listing September 2023

23-324

Tiller/Aylward

Be it resolved to pay Accounts payable in the amount of \$170,096.64.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White
Opposed: 0 Motion Carried

Award of Tender- Supply and Delivery of Winter Sand 2023

23-325

Tiller/White

Be it resolved that the Town of Stephenville award the tender for the supply and delivery of Winter Sand 2023 to Bay St. George Ready Mix in the amount of \$14.79 tonne plus HST.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White
Opposed: 0 Motion Carried

Award of Tender- Supply and Delivery of Class A 2023

23-326

Tiller/Boland

Be it resolved that the Town of Stephenville award the tender for the supply and delivery of Class A 2023 to Boyd and Bungay in the amount of \$18.00 tonne plus HST.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White
Opposed: 0 Motion Carried

Approval to Award, Request for Proposal 2023-004 72 Missouri Drive

23-327

Tiller/Boland

Be it resolved that the Town of Stephenville direct the CAO to negotiate a contract for the Sale and Development of Land on 72 Missouri Drive to Callahan's Contracting Limited in the amount of \$20,000.00 plus HST. Callahan's Contracting were the successful proposal in the recent Request for Proposal for 72 Missouri Drive.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White

Opposed: 0 Motion Carried

Approval to Award, Request for Proposal- 263 Carolina Avenue

23-328

Tiller/White

Be it resolved that the Town of Stephenville complete a contract for the transfer of the 'Green Hanger' located at 263 Carolina Avenue to Nixon Metals.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White

Opposed: 0 Motion Carried

PERMITS AND MUNICIPAL PLAN

Councillor Aylward presented the recommendations from the Planning and Traffic committee meeting held on October 23rd, 2023 for council approval

37-39 Main Street- W.B.O. Holdings Limited

23-329

Aylward/Hulan

Be it resolved to approve a permit to drill up to 3 boreholes along the east side of the property boundary located at 37-39 Main Street.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White

Opposed: 0 Motion Carried

44 Queen Street – Wal-Mart Canada Inc.

23-330

Aylward/Boland

Be it resolved to approve a permit to renovate the existing consultation room in the pharmacy area of the store, as per drawings submitted, in the building located at 44 Queen Street. Subject to Service NL Approval.

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White

Opposed: 0 Motion Carried

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

Code of Conduct

After reviewing 2 investigative report(s) completed on complaints filed under the municipal conduct act dated April 21, 2023, and April 26, 2023, Council accepts the recommendation of the investigator in each of the complaints to dismiss the complaints against the Councillor(s) in question in each case."

NEW BUSINESS

Small Business Week

Councillor Boland congratulated all business that participated in small business week. Deputy Mayor acknowledged the importance of small business in our community and also sent congratulations to all those nominated and the award winners. Councillor Aylward sent congratulations to Councillor Boland on winning an award.

Councillor Aylward

Acknowledged CBDC held their annual general meeting, she acknowledged Ms. Mary Lambert retirement after 37 years with the organization.

Deputy Mayor Fowlow

Recognized that Mayor Tom Rose was absent due to attending MNL provincial conference. She acknowledged the value for the council to attend these events.

Community Events

The Town is hosting Halloween in Blanche Brook Park scheduled for October 29, 2023 and Halloween themed movie night on Friday night.

On behalf of Council, she extended her gratitude and wished the CEO, Colin Maddock and his family well wishes in the future as he continues with new opportunities.

NOTICE OF MOTION

None

ADJOURNMENT

23-331

Tiller/Boland

Resolved that since there is no further business the meeting adjourned at 7:23pm

In Favor: 6 Alyward, Boland, Fowlow, Hulan, Tiller, White

Opposed: 0 Motion Carried