

**PUBLIC COUNCIL MEETING  
JANUARY 25<sup>TH</sup>, 2024**

A public council meeting held at the Town of Stephenville Town office on Thursday January 25<sup>th</sup>, 2024. The meeting was also streamed.

|         |               |                        |
|---------|---------------|------------------------|
| Present | Tom Rose      | Mayor, Chairperson     |
|         | Susan Fowlow  | Deputy Mayor           |
|         | Myra White    | Councillor             |
|         | Laura Aylward | Councillor (VIA Teams) |

Absent: Tristan Hulan Councillor

Staff: Jonathan Galgay, (VIA Teams)  
Jennifer Brake, Town Clerk

**CALL TO ORDER**

**24-21** White/Fowlow  
Mayor Rose called the meeting to order at 12:29 PM

**LAND ACKNOWLEDGEMENT**

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

**APPROVAL OF AGENDA**

**24-22** White/Fowlow  
Be it resolved that the agenda be approved as presented.  
In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**APPROVAL OF MINUTES**

**24-23** Fowlow/White  
Be it resolved that the minutes of January 11<sup>th</sup>, 2024, public council meeting be approved as presented.  
In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**MATTERS ARISING FROM MINUTES**

None

**PROCLAMATIONS AND DELEGATIONS**

None

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

Duputy Mayor Fowlow presented the recommendations from the finance committee meeting held on January 22<sup>nd</sup>, 2024.

**Property Tax**

**24-24** Fowlow/Aylward  
Be it resolved to write-off property taxes in the amount of \$44,208.46.  
In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**Water & Sewer Tax**

**24-25** Fowlow/White  
Be it resolved to adjust Water & Sewer Tax in the amount of \$ 3027.75.  
In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**Business Tax**

**24-26** Fowlow/Aylward  
Be it resolved to write-off Business Taxes in the amount of \$1,108.00 and adjustments in the amount of \$3,243.20.  
In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**Accounts Payable December 2023**

**24-27** Fowlow/White  
Be it resolved to pay Accounts Payable for December 2023 in the amount of \$214,175.83.  
In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**Municipal By-election**

**24-28** Fowlow/Aylward  
Be it resolved that the Town of Stephenville will hold a Municipal By-Election on March 6, 2024. As per the Municipal Elections Act, SNL 2001, c.M-20.2, as amended Section 13(1): The Town Clerk shall be the returning officer for an election held under this Act.  
In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**Nomination Period**

**24-29** Fowlow/White  
Be it resolved In accordance with the provisions of Section 14(2) of the Municipal Elections Act, SNL 2001,c.M-20-2, as amended that the nomination

Public Meeting of Council January 25<sup>th</sup>, 2024

of candidates will take place on February 5-6 from 9:00 a.m – 4:00 p.m at the Town Office.

In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**Port Harmon Authority Ltd. and 69385 Newfoundland and Labrador Inc.**

**24-30** Fowlow/White

Be it resolved that the accrued balance for 2023 and prior for principal property tax, business tax and water & sewer taxes and related interest estimated to be \$415,263.90 as of April 2024 be written off in consideration of \$350,000.00 payment being made by March 31, 2024, on accounts in the name of Port Harmon Authority Ltd. and 69385 Newfoundland and Labrador Inc.

In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**PERMITS AND MUNICIPAL PLAN**

Councillor White presented the recommendations from the Planning and Traffic committee meeting held on January 22<sup>nd</sup>, 2024.

**133 Carolina Avenue- Indian Head Solutions Ltd.**

**24-31** White/Aylward

Be it resolved to issue a permit to occupy the building, do minor interior renovations and erect a sign on the property located at 133 Carolina Avenue, subject to compliance with all Town Regulations and approval of Service NL.

In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**43 West Street- Dynamic Occupational Health Services**

**24-32** White/Aylward

Be it resolved to issue a permit to relocate the existing business to accommodate a medical clinic and an Occupational Health and Safety Testing Centre in the building located at 43 West Street, subject to compliance with all Town Regulations and approval of Service NL.

In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**263 Carolina Ave- Nixon Metals**

**24-33** White/Fowlow

Be it resolved to issue a permit to dig 5 boreholes on the property located at 263 Carolina Ave to complete environmental assessment.

In Favor: 4 Fowlow, Rose, White, Aylward  
Opposed: 0 Motion Carried

**BY-LAWS AND REGULATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Mayor Rose**

**NOTICE OF MOTION**

None

**ADJOURNMENT**

**24-34**

White/Aylward

Resolved that since there is no further business the meeting adjourned at 12:55p.m.

In Favor: 4

Fowlow, Rose, White, Aylward

Opposed: 0

Motion Carried