

**SPECIAL PUBLIC COUNCIL MEETING
MARCH 21ST, 2024**

A special public council meeting was held at the Town of Stephenville Town office on Thursday March 21st, 2024. The meeting was also streamed.

Present	Tom Rose	Mayor, Chairperson
	Susan Fowlow	Deputy Mayor
	Myra White	Councillor
	Laura Aylward	Councillor
	Darren Roberts	Councillor
	Tom O'Brien	Councillor
	Maurice Hynes	Councillor

Staff:

- Bill Ramsay, CAO
- Candace Simon, Deputy CAO
- Mike Ratter, Economic Development Officer
- Marilee Joy-Castillo, Communications Officer
- Matthew Simms, Planning and Development

CALL TO ORDER

Mayor Rose called the meeting to order at 2:05 pm

LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

APPROVAL OF AGENDA

24-84 O'Brien/Hynes

Be it resolved that the agenda be approved as presented.

In Favor: 7 O'Brien, Hynes, Fowlow, Rose, White, Aylward, Roberts

Opposed: 0 Carried

RESOLUTIONS

Mayor Rose presented the resolutions related to previously approved Management positions from the Privileged meeting of the Stephenville Town Council held on March 1, 2024.

Position of CAO – 2/3 vote of Council Required

24-85 Fowlow/Aylward

Special Public Meeting of Council March 21st, 2024

Be it Resolved to appoint James William Frederick "Bill" Ramsay as Chief Administrative Officer of the Town of Stephenville

Debate: Councillor O'Brien asked the question as to whether or not the town's hiring policies were followed and whether or not the positions were budgeted for. Mayor Rose confirmed yes.

In Favor: 7 Fowlow, Aylward, Rose, White, Roberts, O'Brien, Hynes
Opposed: 0 Carried

Position of Deputy CAO – Majority vote of Council Required

24-86 White/Fowlow

Be it Resolved to appoint Candace Simon as the Deputy Chief Administrative Officer for the Town of Stephenville

Debate: Councillor O'Brien asked the question as to whether or not the town's hiring policies were followed and whether or not the positions were budgeted for. Mayor Rose confirmed yes.

In Favor: 7 White, Fowlow, Aylward, Rose, Roberts, O'Brien, Hynes
Opposed: 0 Carried

Position of Manager of Planning and Development – Majority vote of Council Required

24-87 Hynes/O'Brien

Be it Resolved to appoint Matthew Simms as the Manager of Planning and Development to the Town of Stephenville

Debate: Councillor O'Brien asked the question as to whether or not the town's hiring policies were followed and whether or not the positions were budgeted for. Mayor Rose confirmed yes.

In Favor: 7 Hynes, O'Brien, Fowlow, Aylward, Rose, White, Roberts
Opposed: 0 Carried

Position of Communications Officer – Majority Vote of Council Required

24-88 White/Aylward

Be it Resolved to appoint Marilee Joy-Castillo as the Communications Officer of the Town of Stephenville

Debate: Councillor O'Brien asked the question as to whether or not the town's hiring policies were followed and whether or not the positions were budgeted for. Mayor Rose confirmed yes.

In Favor: 7 White, Aylward, Rose, Fowlow, Roberts, O'Brien, Hynes
Opposed: 0 Carried

NEW BUSINESS

Councillor O'Brien stated that he would like to see any Code of Conduct or ATIPP requests be presented to the council as they are received. CAO Bill Ramsay explained the proper procedure and regulations and the order in which they are followed. All code of conducts are to remain confidential while the inquiry is completed. Councillor Aylward suggested that the Code of Conduct training take place as soon as time permits. CAO Ramsay did confirm that municipal affairs are willing to provide in person training and that will take place for Councillors, staff and management who have not yet completed it or would like

Special Public Meeting of Council March 21st, 2024

to do as a refresher as soon as possible. Deputy Mayor Fowlow encouraged those who will complete it to do so in person as opposed to online.

Mayor Rose spoke about the total eclipse taking place on April 8th and reminded residents of the harmful effects of viewing it without proper eye protection.

Councillor O'Brien extended congratulations to the Bay St. George YMCA on the celebration of their 10th anniversary.

ADJOURNMENT

24-89 O'Brien/Aylward

Resolved that since there is no further business the meeting adjourned at 2:50 p.m.

In Favor: 7 O'Brien, Aylward, Rose, White, Roberts, Fowlow, Hynes

Opposed: 0 Carried