

**PUBLIC COUNCIL MEETING  
MAY 9<sup>TH</sup>, 2024**

A public council meeting was held at the Town of Stephenville Town office on Thursday May 9<sup>th</sup>, 2024. The meeting was also streamed.

Present	Tom Rose	Mayor, Chairperson
	Susan Fowlow	Deputy Mayor
	Myra White	Councillor
	Laura Aylward	Councillor
	Darren Roberts	Councillor
	Tom O'Brien	Councillor
	Maurice Hynes	Councillor

Staff: Bill Ramsay, CAO  
Candace Simon, Deputy CAO  
Marilee Joy-Castillo, Communications Coordinator

**CALL TO ORDER**

**Resolution #24-156  
Hynes/Fowlow**

Mayor Rose called the meeting to order at 12:05 p.m.

**LAND ACKNOWLEDGEMENT**

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

**APPROVAL OF AGENDA  
Resolution #24-157**

**Moved by: Councillor Aylward  
Seconded by: Councillor White**

Be it resolved that the agenda for May 9<sup>th</sup>, 2024, be approved as presented.

In Favor:	7	Aylward, White Fowlow, Rose, Roberts, Hynes, O'Brien
Opposed:	0	Carried

**APPROVAL OF MINUTES  
Resolution #24-158**

**Moved by: Councillor White  
Seconded by: Councillor Hynes**

Be it resolved that the minutes of the April 25<sup>th</sup>, 2024, public council meeting be approved as presented.

In Favor:	7	White, Hynes, Rose, Aylward, Fowlow, O'Brien, Roberts
Opposed:	0	Carried

**MATTERS ARISING FROM MINUTES**

Councillor Roberts noted that at the last public meeting it was communicated that the Municipal Enforcement Officer was patrolling the Main Street area on Fridays and inquired about getting a report on the same. CAO Ramsay will follow up to have one prepared for the next meeting.

**PROCLAMATIONS AND DELEGATIONS**

May 5 – 11, 2024 is Corrections Week

May 6 – 12, 2024 is Nurses Week

May 6 – 12, 2024 is Mental Health Week

A Proclamation was also signed for May 5, 2024 Missing and Murdered Indigenous Women and Girls also known as Red Dress Day

**COMMITTEE REPORTS**

**FINANCE COMMITTEE (Councillor White, Chair)**

Councillor White presented the recommendations from the finance committee meeting held on May 6<sup>th</sup>, 2024.

**Accounts Payable May 9<sup>th</sup>, 2024**

**Resolution #24-159**

**Moved by: Councillor White**

**Seconded by: Councillor Roberts**

Be it Resolved to pay accounts payable for May 9<sup>th</sup>, 2024, in the amount of \$70,862.69.

In Favor:	7	White, Fowlow, Roberts, Rose, Hynes, Aylward, O'Brien
Opposed:	0	Carried

**Expense Cheque Listing**

**Resolution #24-160**

**Moved by: Councillor White**

**Seconded by : Councillor Roberts**

Be it Resolved to approve the expense cheque listings as follows: February 1 – 29, 2024 in the amount of \$344,183.64, March 1 – 31, 2024 in the amount of \$301,439.14 and April 1 – 30, 2024 in the amount of \$230,875.44.

In Favor:	7	White, Roberts, Fowlow, Rose, Hynes, Aylward, O'Brien
Opposed:	0	Carried

**Request for Operating Funds – Walk-A-Ways Parks and Trails  
Resolution #24-161**

**Moved by: Councillor White  
Seconded by: Councillor O'Brien**

Be it Resolved that approval be given to provide the annual contribution of \$19,000.00 to the Walk-a-ways Parks and Trails Committee.

In Favor: 7 White, O'Brien, Fowlow, Roberts, Rose, Hynes, Aylward  
Opposed: 0 Carried

**Request for Sponsorship – Stephenville Theatre Festival  
Resolution # 24-162**

**Moved by: Councillor White  
Seconded by: Councillor Fowlow**

Be it Resolved that approval be given to provide the annual sponsorship of \$15,000.00 to Stephenville Theatre Festival.

In Favor: 7 White, Fowlow, Hynes, Roberts, Rose, Aylward, O'Brien  
Opposed: 0 Carried

**Request for Funds – Stephenville Athletics, Training Equipment and Lime for Track  
Maintenance  
Resolution # 24-163**

**Moved by: Councillor White  
Seconded by: Councillor Hynes**

Be it Resolved that approval be given in the amount of \$700.00 towards training equipment and Lime to ensure a safe and effective training environment as the Stephenville Athletics group prepares for the upcoming 2024 NL Summer Games.

In Favor: 7 White, Hynes, Roberts, Fowlow, Rose, Aylward, O'Brien  
Opposed: 0 Carried

**Reallocation of Funds – Whaleback Ski Club Community Contribution  
Resolution #24-164**

**Moved by: Councillor White  
Seconded by: Councillor O'Brien**

Be it Resolved that approval be given to the Whaleback Ski Club to reallocate funds previously received for a brush mower to now be used for trail repairs due to flooding that routinely occurs.

In Favor: 7 White, O'Brien, Roberts, Rose, Hynes, Aylward, Fowlow  
Opposed: 0 Carried

## PERMITS AND MUNICIPAL PLAN

### PLANNING & TRAFFIC COMMITTEE (Councillor Aylward, Chair)

The Planning and Traffic committee met on May 7<sup>th</sup>, 2024, and the following items were recommended for council approval.

#### **Request to Complete first order of Bi-lingual Signs for Town of Stephenville Resolution #24-161**

**Moved by: Councillor Aylward**  
**Seconded by: Councillor Hynes**

Be it Resolved to place the first order of Bi-lingual signage for Streets in the Townsite area within the Town of Stephenville

In Favor: 7      Aylward, Hynes, Fowlow, Roberts, Rose, White, O'Brien  
Opposed: 0      Carried

#### **Request to Adopt Committee and Council Meeting Policy Resolution #24-162**

**Moved by: Councillor Roberts**  
**Seconded by: Councillor Aylward**

Be it resolved to defer the motion to adopt the Committee and Council Meeting Policy as attached.

In Favor: 4      Aylward, Hynes, Roberts, O'Brien  
Opposed: 3      Rose, Fowlow, White  
Carried with 3 Councillors opposing

#### **Permits Resolution # 24-163**

**Moved by: Councillor Aylward**  
**Seconded by: Councillor Hynes**

Be it Resolved to approve the following permits pending further inspection including fire and Service NL approval. All of which have met the necessary guidelines as per development regulation 51.

- 150 Minnesota Drive, GDR – Enterprises Ltd. General permit to cut survey lines and build a medical centre.
- 25-27 Prince Rupert Drive, 83323 NL Ltd. Renovation request to replace skirting on building.

- 136-138 Main Street, Nomad Stages. Business and Occupancy permit in compliance with Regulation 79 of the Town of Stephenville Development Regulations.

In Favor: 7 Aylward, Hynes, O'Brien, White, Fowlow, Roberts, Rose  
Opposed: 0 Carried

**Request to Adopt Town Hall Visitors Policy  
Resolution #24-164**

**Moved by: Councillor Aylward  
Seconded by: Councillor Fowlow**

Be it resolved the attached policy be adopted by Council

Discussion led to a motion to defer.

**Request to defer Town Hall Visitors Policy  
Resolution #24-165**

**Moved by: Councillor Roberts  
Seconded by: Councillor White**

Be it Resolved to Defer the Attached Policy as presented to Council regarding Visitors to Town Hall

In Favor: 7 Roberts, White, Hynes, Fowlow, Roberts, Aylward, O'Brien  
Opposed: 0 Carried

**Request to Designate Community Clean Up  
Resolution #24-166**

**Moved by: Councillor Aylward  
Seconded by: Councillor Roberts**

Be it Resolved that a Community Clean up will take place on Saturday, May 25, 2024 between various Community Group Volunteers and the Town of Stephenville Public Works Department.

In Favor: 7 Aylward, Fowlow, Roberts, White, Rose, Hynes, O'Brien  
Opposed: 0 Carried

**BY-LAWS AND REGULATIONS**

None

**UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **Mayor Rose**

Mayor Rose noted that Staff and Council will be completing Indigenous Cultural Sensitivity Training at the Stephenville Legion on May 14, 2024 and May 16, 2024.

### **Mayor Rose turned the gavel over to Deputy Mayor Susan Fowlow**

### **Motion with Respect to Committee Structure Resolution #24-167**

**Moved by: Mayor Rose**

**Seconded by: Councillor O'Brien**

Be it Resolved that the Presently Adopted Committee Structure consisting of 3 members of Council on each the Finance and Planning and Traffic Committee stands, with the Mayor acting as an ex-officio on both Committees.

Following discussion it was decided this best be discussed at a Privileged meeting and there was a motion to withdraw.

### **Motion to withdraw the motion of maintaining the current committee structure Resolution #24-168**

**Moved by: Mayor Rose**

**Seconded by: Councillor O'Brien**

In Favor:	7	Rose, O'Brien, Aylward, Fowlow, Roberts, White, Hynes
Opposed:	0	Carried

### **Deputy Mayor Fowlow turned the meeting back over to Mayor Rose.**

Mayor Rose extended condolences to the family of Brian Lush on behalf of the town council and staff. Mayor Rose noted updates on some ongoing projects. He stated the RFP will be soon moving forward with regards to the land sales on Carolina Avenue. The upgrades to Main Street, Russell Heights and Rose Avenue will be moving forward. The total cost of all projects will be approximately \$10 million dollars with the town investing \$2 million towards upgrades to water and sewer to ensure a higher water quality and infrastructure exists and the Federal and Provincial Government will be contributing the other \$8 million towards the projects.

**Councillor O'Brien**

Councillor O'Brien asked whether the town has reached out to Bell Canada to see if there are any plans to upgrade services in town, as the cell service is declining on the beach side of West Street and other areas throughout Town. He also communicated that the CAO has reached out to former members of the now defunct Stephenville Airport Corporation to see if they are interested in speaking with Council. Councillor O'Brien also extended Congratulations to Our Lady of Mercy Church Committee who won the top prize of \$50,000 in the recent Next Great Save contest. Councillor Aylward noted that the National news stated the Church was in the Town of Stephenville so should be corrected.

**Councillor Aylward**

Councillor Aylward reminded that the Beautification committee will be meeting again on Wednesday, May 15<sup>th</sup>, 2024, 7:30 p.m. at Council Chambers. She also extended condolences to the family of Dave Rex and mentioned that a special reception in his honour was being held that night, 7 P.M. at the Stephenville Lions Club. Speaking as chair of the West Coast Action Committee, Councillor Aylward reaffirmed that the committee are recruiting for new members if anyone is interested. She toured the new hospital recently and even though it is a beautiful facility recruitment is still an issue. Councillor Aylward hopes that the meeting with Health Services NL on May 17<sup>th</sup> will help deal with some of the ongoing issues at Sir Thomas Roddick Hospital and noted that there is still no Mammogram services available.

**Deputy Mayor Fowlow**

Deputy Mayor Fowlow expressed her concerns regarding how hot the temperature can be in Council Chambers and recommends that Council look into placing air conditioning or windows to help curve the heat. She also mentioned that she would like to see the new logo – Stephenville “embraced by nature” being used more frequently. Deputy Mayor Fowlow also noted that the Town Hall should have been signage on display to identify where the Town Hall is located.

**NOTICE OF MOTION**

Councillor O'Brien stated that due to the late hour of the meeting, he will present his motions at the next Council meeting.

**ADJOURNMENT**

**Motion to adjourn**

**Resolution #24-169**

**Moved by: Councillor Hynes**

**Seconded by: Councillor O'Brien**

Be it Resolved that since there is no further business the meeting adjourned at 2:01 p.m.

In Favor:	7	Aylward, Hynes, Fowlow, White, Roberts, Rose, O'Brien
Opposed:	0	Carried