

## **PUBLIC MEETING OF COUNCIL**

**August 1, 2024**

A public council meeting was held at the Town of Stephenville Town office on Thursday August 1, 2024. The meeting was also live streamed.

Present:	Susan Fowlow	Deputy Mayor, Chairperson
	Tom Rose	Mayor (virtual attendance)
	Maurice Hynes	Councillor
	Tom O'Brien	Councillor (joined at 12:10pm)
	Darren Roberts	Councillor
	Myra White	Councillor
Absent	Laura Aylward	Councillor

Staff:

- Bill Ramsay, CAO
- Deputy CAO, Candace Simon
- Jennifer Brake, Town Clerk
- Marilee Joy-Castillo, Communications Coordinator
- Matthew Simms, Manager, Planning and Development
- Mike Ratter, Community, Economic, and Industrial Development Manager

### **CALL TO ORDER**

**24-234** Moved by Councillor Roberts, Seconded by Councillor White

The meeting was called to order at 12:04pm

In Favor:	5	Fowlow, Hynes, Roberts, Rose, White
Opposed:	0	Carried

### **Land Acknowledgment**

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador

### **APPROVAL OF AGENDA**

**24-235** Moved by Councillor Roberts, Seconded by Councillor Hynes

Be it Resolved that the agenda for August 1, 2024 be approved as presented.

In Favor:	5	Fowlow, Hynes, Roberts, Rose, White
Opposed:	0	Carried

## **APPROVAL OF MINUTES**

**24-236** Moved by Councillor Roberts, Seconded by Councillor Hynes

Be it Resolved to approve Public Meetings of Council Minutes dated July 11, 2024 as circulated.

In Favor: 5 Fowlow, Hynes, Roberts, Rose, White  
Opposed: 0 Carried

## **MATTERS ARISING FROM MINUTES**

No MATTERS

## **PROCLAMATIONS AND DELEGATIONS**

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

The Finance committee met on July 30, 2024 and the following items were recommended for council approval.

### **Accounts Payable**

**24-237** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to pay Accounts Payable for August 1, 2024 in the amount of \$303,328.17

In Favor: 5 Fowlow, Hynes, Roberts, Rose, White  
Opposed: 0 Carried

### **Expense Cheque Listing**

**24-238** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Expense Cheques for month of July 2024 in the amount of \$337,775.97

In Favor: 5 Fowlow, Hynes, Roberts, Rose, White  
Opposed: 0 Carried

### **Canoe Procurement**

**24-239** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved that the Town of Stephenville Council intends to participate in Canoe Procurement MNL Municipal Group Buying Program.

In Favor: 5 Fowlow, Hynes, Roberts, Rose, White  
Opposed: 0 Carried

**Tax Agreement**

**24-240 Moved by Councillor Hynes, Seconded by Councillor Roberts**

The Chief Administrator Officer asked council to defer this item for further internal discussions (referenced as item No. 4) related to a Tax Agreement.

Be it resolved to defer item No. 4

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White  
Opposed: 0 Carried

**PLANNING & TRAFFIC COMMITTEE**

The Planning & Traffic committee met on July 30, 2024 and the following items were recommended for council approval.

**Permits**

**24-241 Moved by Councillor Hynes, Seconded by Councillor O'Brien**

Be it Resolved that the following permits be approved as presented, In accordance with all town regulations. Applicable permits will require inspections, license, and permits as required by Service NL.

**192 Hansen** Operate auto glass repair business and replace  
Memorial Hwy exterior signage

**79 West St.** Consolidate a parcel of land from 4-8 Main Street  
to 79 West Street

**39-43 Queen St.** Replace signage on exterior off the building,  
**85-91 Main St** Replace siding

**15 Connecticut Dr.** Construct Trench to install oxygen line for  
operations

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White  
Opposed: 0 Carried

**Discretionary Use Approval - Quarry**

**24-242 Councillor Hynes, Seconded by Councillor White**

Be it Resolved to approve a permit to utilize 1.96 hectares of land to conduct Quarry works on the property known as dock area for 2 Harbour Drive, as per map submitted.

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White  
Opposed: 0 Carried

**Approval to Issue - Request for Proposal**

**24-243** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to issue a Request for Proposal for the sale and development of 0.65 acres of land located at 165 Minnesota Drive.

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White  
Opposed: 0 Carried

**Outline Planning Permission – 171 Main Street**

**24-244** Moved by Councillor White, Seconded by Councillor White

Be it Resolved to deny Outline Planning Permission to operate Place of Worship from the location of 171 Main Street due to insufficient off-street parking as per Schedule D, Article 3 of the Town of Stephenville Development Regulations, 2014.

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White  
Opposed: 0 Carried

**Street Name – Simon's Subdivision**

**24-245** Moved by Councillor White, Seconded by Councillor O'Brien

Be it Resolved to approve Simon's Subdivision off Whalen Crescent to be named Douglas Street

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White  
Opposed: 0 Carried

**Disposal of Parcel of Land**

**24-246** Moved by Councillor White, Seconded by Councillor White

Be it Resolved that the Town of Stephenville Council under Article 201.1 of the Municipalities Act, 1999 sell a parcel of land located on Alabama Drive in the amount of \$499 to property owner of Acadian Hotel to accommodate extra parking.

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White  
Opposed: 0 Carried

## **BY-LAWS / REGULATIONS/POLICIES**

### **Town of Stephenville Accessibility Plan 2024-2026**

**24-247** Moved by Councillor White, Seconded by Councillor O'Brien

Be it Resolved to Adopt Town of Stephenville Accessibility Plan 2024-2026

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White

Opposed: 0 Carried

### **Delegation of Planning Authority Policy**

**24-248** Moved by Councillor White, Seconded by Councillor O'Brien

Be it Resolved to approve Delegation of Planning Authority Policy

In Favor: 6 Fowlow, Hynes, O'Brien Roberts, Rose, White

Opposed: 0 Carried

## **CODE OF CONDUCT COMPLIANT DECISION**

**24-249** Moved by Deputy Mayor Fowlow, Seconded by Councillor Roberts

Mayor Rose (online) due to conflict of Interest he pushed away from the camera and returned after the resolution was approved.

Be it Resolved to accept the investigators recommendation and dismiss the code of conduct complaint against member of council dated March 15, 2024.

In Favor: 5 Fowlow, Hynes, O'Brien Roberts, White

Opposed: 0 Carried

## **UNFINISHED BUSINESS**

NONE

## **NEW BUSINESS**

### **Councillor O'Brien**

He thanked and acknowledged the successful event that the Car Show Committee held, with 109 registered vehicles and thousands of spectators in attendance.

Acknowledged he attended a meeting with MNL representatives along with Deputy Mayor and members of management to discuss ongoing concerns; the housing crisis was a topic of discussion. He noted MNL programs can benefit our community and completing a needs assessment is worthy. Also, MNL is exploring a regional coordinator to assist with housing needs.

**Deputy Mayor Fowlow**

She stated the government has hired extra staff to help communities navigate the grants and loans initiatives that are available for housing. She noted it is positive that communities’ needs are being recognized and council is prioritizing housing and recognizing the needs of the community.

Garden of Hope - She encouraged everyone to take pride in the community and reconsider before vandalizing spaces. Volunteers worked hard to create a peaceful, and gorgeous space for patients and visitors. It’s our community to care for, and if you don’t feel a part of it, find a way to contribute positively rather than causing harm. Councillor O’Brien stated Rosie and Dave are the driving forces behind the garden and they will ensure it’s repaired.

**Mayor Rose**

He mentioned that he attended the opening night of the 46<sup>th</sup> Stephenville Theatre Festival and praised everyone involved, saying it was one of the best performances he had ever seen. This year over 600 applicants from across the world applied to work at the theatre festival; that is a testimonial to our arts community, the Stephenville Theatre Festival and our town. Also, he attended another great event hosted by the Friendly Invasion “Night at the Museum”, with Councillor Hynes as MC.

He praised the Beautification Committee for their excellent work in keeping our town well-groomed.

**NOTICE OF MOTION**

**ADJOURNMENT**

**24-250** Moved by Councillor O’Brien, Seconded by Councillor Hynes

Resolved that since there is no further business the meeting adjourned at 12:38pm.

In Favor: 6 Fowlow, Hynes, O’Brien Roberts, Rose, White  
Opposed: 0 Carried

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Mayor

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Town Clerk