

**PUBLIC MEETING OF COUNCIL**  
**September 26, 2024**

A public council meeting was held at the Town of Stephenville Town office on Thursday September 26, 2024.

Present:            Tom Rose            Mayor, Chairperson  
                      Susan Fowlow       Deputy Mayor  
                      Laura Aylward      Councillor (virtual)  
                      Maurice Hynes      Councillor (virtual, 7:22pm)  
                      Tom O'Brien       Councillor  
                      Darren Roberts     Councillor  
                      Myra White         Councillor

Staff:                Bill Ramsay, CAO  
                          Marilee Joy-Castillo, Communications Coordinator  
                          Matthew Simms, Manager, Planning and Development

The meeting was called to order at 7:02pm

**Land Acknowledgment**

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

**APPROVAL OF AGENDA**

Be it Resolved to approve the agenda for September 26, 2024 as presented.

**24-291**      Moved by Councillor White, Seconded by Deputy Mayor Fowlow

In Favor:    6      Aylward, Fowlow, O'Brien, Roberts, Rose, White  
Opposed:    0      Carried

**APPROVAL OF MINUTES**

**24-292**      Moved by Councillor Roberts, Seconded by Councillor O'Brien

Be it Resolved to approve Public Meetings of Council Minutes dated September 12, 2024 as circulated

In Favor:    6      Aylward, Fowlow, O'Brien, Roberts, Rose, White  
Opposed:    0      Carried

**MATTERS ARISING FROM MINUTES**

(NONE)

## **PROCLAMATIONS AND DELEGATIONS**

The Town of Stephenville signed proclamation declaring September 23-29, 2024, as Bay St. George Pride Week

The Town of Stephenville signed proclamation declaring September 28 – October 5, 2024 as Cadet **Week Canada.**

The Town of Stephenville Proclaim October 2, 2024 as Wrongful Conviction Day

## **FINANCE**

### **Accounts Payable**

**24-293** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to pay accounts payable dated September 26, 2024 in the amount of \$138,534.97

In Favor: 6 Aylward, Fowlow, O'Brien, Roberts, Rose, White  
Opposed: 0 Carried

### **Approve to Sign Ultimate Recipient Canada Community- Building Fund Administrative Agreement 2024-2034**

**24-294** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved that the Town of Stephenville Council accept Ultimate Recipient Canada Community-Building Fund Administrative Agreement 2024-2034.

In Favor: 6 Aylward, Fowlow, O'Brien, Roberts, Rose, White  
Opposed: 0 Carried

### **Request for Sponsorship, Long Range Small Business Committee**

**24-295** Moved by Councillor O'Brien, Seconded by Councillor Roberts

Be it Resolved that the Town of Stephenville sponsor 45<sup>th</sup> Annual Long Range Small Business Week in the amount of \$600.00.

In Favor: 6 Aylward, Fowlow, O'Brien, Roberts, Rose, White  
Opposed: 0 Carried

**Request for Grant – Stephenville Gardens Corporation**

**24-300** Moved by Councillor , Seconded by Councillor Roberts

Be it Resolved that the Town of Stephenville give a grant in the amount of \$6336.08 to Stephenville Gardens Corporation for costs incurred for Town of Stephenville Beautification.

In Favor: 6 Aylward, Fowlow, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

**Request for Sponsorship– Go Western Newfoundland**

**24-301** Moved by Councillor Seconded by Councillor Roberts

Be it Resolved that the Town of Stephenville provide \$550.00 sponsorship to Go Western Newfoundland for 2025 Wayfinding Maps. The maps are distributed throughout the province at visitor and information locations and travel shows throughout Canada.

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

**Approval to Award - Request for Proposal 2024-05-002**

**24-302** Moved by Councillor , Seconded by Councillor Roberts

In response to RFP 2024-05-002, Be it Resolved that the Town of Stephenville proceed with the sale of 26,000 Sq.ft parcel of land referenced in RFP 2024-05-002 as “parcel c” located at 137 Carolina Avenue to BOYD AND BUNGAY CONSTRUCTION LTD P.O Box 183, Stephenville, NL A2N -2Y9 at the purchase price of \$91,000.

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

**Approval to Upgrade Municipal Infrastructure – Burton Place**

**24-303** Moved by Councillor O’Brien, Seconded by Councillor O’Brien

Be it Resolved that the Town of Stephenville proceed with Water and Sewer Main Upgrades from York Avenue to Burton Place to connect to existing infrastructure with estimated cost of \$30,000.

Question was called

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

**Request for Grant – Walk-Aways Parks and Trails**

**24-304** Moved by Councillor White, Seconded by Councillor O’Brien

Be it Resolved that the Town of Stephenville give a grant in the amount of \$5543.06 to Walk-Away Parks and Trails for costs incurred for Town of Stephenville Beautification.

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

**PLANNING & TRAFFIC**

**Discretionary Use - Outline Planning Permission**

**24-305** Moved by Deputy Mayor Fowlow, Seconded by Councillor White

Be it Resolved to approve Outline Planning Permission to refurbish the existing digital clock and install new 50” X 80” digital monitor located at the intersection of Main Street/Queen Street.

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

**BY-LAWS AND REGULATIONS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**NOTICE OF MOTION**

**ADJOURNMENT**

**24-306** Moved by Councillor O’Brien, Seconded by Councillor White

Resolved that since there is no further business the meeting adjourned at 7:48pm

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried