

**PUBLIC MEETING OF COUNCIL MINUTES  
MARCH 10, 2022**

A Public Meeting of Council of the Town of Stephenville was held on March 10, 2022 @ 7: 00pm in the council chambers and was livestreamed.

Present	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor (virtual)
	Tracy Boland	Councillor
	Tristan Hulan	Councillor (virtual)
	Lenny Tiller	Councillor
	Myra White	Councillor (virtual)

Staff: Mike Campbell, Town Manager  
Colin Maddock, Town Manager  
Jennifer Brake, Town Clerk

The meeting opened with Council observing a minute of silence for Ukraine.

**CALL TO ORDER/ADOPTION OF AGENDA**

Motion No. 22-62 Tiller/Aylward

That the Agenda of the Public Meeting of Council March 10, 2022 be adopted as circulated.  
Carried Unanimously

**MINUTES**

Public Meeting of Council February 24, 2022

Motion No. 22-63 Fowlow/Boland

That the Minutes of the Public Meeting of Council for February 24, 2022 be adopted as circulated.  
Carried Unanimously

Special Meeting of Council February 16, 2022

Motion No. 22-64 Tiller/Aylward

That the Minutes of the Special Meeting of Council for February 16, 2022 be adopted as circulated.  
Carried Unanimously

**MATTERS ARISING FROM MINUTES**

None

**PROCLAMATIONS AND DELEGATIONS**

Mayor Rose signed a proclamation declaring March 26, 2022 as Purple Day for Epilepsy.

## COMMITTEE REPORTS

### ***Finance Committee***

#### **Expense Cheque Listing for February 2022**

Motion No. 22-65 Tiller/Fowlow

It was the recommendation of the Finance Committee that the Expense Cheque Listing for February 2022 in the amount of \$383,503.65 be approved.

Carried Unanimously

#### **Request for Donation-Stephenville Emergency Food Services**

Motion No. 22-66 Tiller/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville will donate an asset of a pre-build 12 X 16 shed to the Stephenville Emergency Food Services. The organization will use the shed for a fundraiser.

Carried Unanimously

#### **Request for Sponsorship-The Canadian Fallen Firefighters Foundation (CFFF)**

Motion No. 22-67 Tiller/Boland

It was the recommendation of the Finance committee that the Town of Stephenville will provide sponsorship in the amount of \$1000 to support The Canadian Fallen Firefighters Foundation.

Carried Unanimously

#### **Request for Donation- Bay St. George Sick Children's Foundation**

Motion No. 22-68 Tiller/Hulan

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$500.00 to the Bay St. George Sick Children's Foundation.

Carried Unanimously

#### **Request for Grant-Society for the Care and Protection of Animals**

Motion No. 22-69 Tiller/Fowlow

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$ 1,148.00 to the Society for the Care and Protection of Animals to offset the 2022 Property/Water and Sewer Tax levies for the property located at 15 Utah Drive.

Carried Unanimously

#### **Accounts Payable-Published on Town of Stephenville Website**

Motion No. 22-70 Tiller/Hulan

It was the recommendation of the Finance Committee that the Accounts Payable listing once approved by council be published on the town's website.

Carried Unanimously

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**Holiday-National Acadian Day- August 15<sup>th</sup>**

Motion No. 22-71 Tiller/Fowlow

It was the recommendation of the Planning and Traffic Committee that the Town Office will be closed for National Acadian Day, which is observed on August 15<sup>th</sup>.

Carried Unanimously

**Request for Donation-Stephenville Lions Club**

Councillor Tiller, as vice president of the Lions Club, declared Conflict of Interest at left the council chambers.

Motion No. 22-72 Fowlow/Hulan

It was the recommendation of the Finance Committee that The Town of Stephenville give a donation in the amount of \$750.00 to the Stephenville Lions Club for its Annual Spring Convention.

Carried Unanimously

Councillor Tiller returned to the meeting, upon conclusion of the motion.

**Request for Grant- Stephenville Airport Corporation**

Motion No. 22-73 Tiller/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant to the Stephenville Airport Corporation in the amount of \$50,000. \$ 30,000 allocated for operations, \$20,000 for WASCO February contract fees.

Councillor Tiller questioned the ownership of the airport; as his research provided conflicting information. He stated the Dymond Corp website declares they have acquired the Stephenville Airport and it's been renamed the Stephenville Dymond International Airport. The Stephenville Airport Corporation website indicates to follow the Dymond Group of Companies on LinkedIn; which connects to the Stephenville Dymond International Airport, which claims ownership of the Airport.

The Mayor, as council liaison on the airport board responded. The airport board and the Dymond group co-signed a legal document in September that gave authority for the Dymond group to purchase the airport, based on the terms of a purchase agreement. The purchase agreement is being negotiated as the lawyers representing each continue to work on file. Currently the airport board authority is the legal operating entity.

Carried Unanimously

**Appointment of Town Manager**

Motion No. 22-74 Tiller/Boland

Let it Be Resolved that the Town of Stephenville council appoint Colin Maddock as Town Manager for the Town of Stephenville.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**Port Harmon Authority Ltd.- Harbour Drive**

Motion No. 22-75 Fowlow/Boland

Request for a permit to expose culvert onsite, on the property located parallel to main storm system on Harbour Drive.

It was the recommendation of the committee that this permit be approved subject to the following conditions: a work schedule must be submitted and approved by the town, and the town will assign a monitoring engineer to be onsite.

Carried Unanimously

**James & Constance Rotchford-11 Bayside Drive & 1 Laurena Drive**

Motion No. 22-76 Fowlow/White

Request for permission to consolidate the parcels of land located at 11 Bayside Drive & 1 Laurena Drive, as per letter attached and to be named as 11 Bayside Drive.

It was the recommendation of the Planning and Traffic Committee that this request be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**NAWN- Land for Wellness Centre, Minnesota Drive**

Motion No. 22-77 Fowlow/Tiller

It was the recommendation of the Planning and Traffic Committee that the Town of Stephenville will provide a parcel of land on Minnesota Drive to support Newfoundland Aboriginal Women's Network application to construct a Wellness Centre.

Carried Unanimously

**BY-LAWS AND REGULATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Councillor Tiller**

Councillor Tiller congratulated Councillor Cynthia Downey, Town of Stephenville Crossing, and Mayor Danny Conway, Town of St. Georges for their elected appointments to the Western Waste Management Board

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## **Mayor Rose**

Mayor Rose recognized Qalipu has hired Paul Pike for the position of Cultural Outreach Officer, and this is an important position for our region.

### Western Health Update

- Council met with Dr. Rashleigh and Teara Freake of Western Health, they confirmed a surgeon will arrive in couple weeks and the possibility of family physicians joining Bay St George Medical Clinic.
- We are working with Western Health and may create a partnership for a new medical clinic. Western Health is inquiring with government on procurement process.

Council has discussed moving forward with Preliminary Engineering for Long Term Health Care Facility on the property behind the hospital.

Letters has been sent to the Premier and the Ministers outlining we are upset that the Stephenville Airport was the only airport excluded from government funding announcement.

## **Councillor Aylward**

Welcomed the New Town Manager, Colin Maddock.

Councillor Aylward expanded on the meeting with Dr. Rashleigh and Teara Freake of Western Health noting:

- Western Health has applied for funding to renovate the housing units in Stephenville.
- Western Health is working toward Collaborative team approach to health care, combining Physician, Nurse Practitioner, Physiotherapist, etc.
- She requested an update on dialysis equipment that the foundation raised money to purchase.
- She referenced the importance of Western Health Management communicating with the doctors.

## **Deputy Mayor Fowlow**

Acknowledged that council will continue to lobby to government on accessibility at the Court House.

## **NOTICE OF MOTION**

None

## **ADJOURNMENT**

Motion No. 22- 78 Tiller/Boland

There being no further business, the meeting adjourned at 7:47 pm.

Carried Unanimously