

PUBLIC MEETING OF COUNCIL MINUTES
August 18, 2022

A Public Meeting of Council of the Town of Stephenville was held on August 18, 2022 @12:15pm in the council chambers and was livestreamed.

Present	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor – joined virtual
	Laura Aylward	Councillor
	Tracy Boland	Councillor
	Tristan Hulan	Councillor (arrived 12:26pm)
	Myra White	Councillor
Absent:	Lenny Tiller	Councillor (unable to join the meeting, due to IT connection issues from both sides)
Staff:	Colin Maddock, Town Manager	
	Jennifer Brake, Town Clerk	

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 22-233 White/Boland

That the Agenda of the Public Meeting of Council August 18, 2022 be adopted as circulated.
Carried Unanimously

MINUTES

Public Meeting of Council July 28, 2022

Motion No. 22-234 Aylward/Boland

That the Minutes of the Public Meeting of Council for July 28, 2022 be adopted as circulated.
Carried Unanimously

Special Meeting of Council, July 29, 2022

Motion No. 22-235 Aylward/Boland

Town Manager Step increment changed from TS 28 Step 3 to TS 28 Step 5. That the Minutes of the Special Meeting of Council for July 29, 2022 be adopted as circulated.
Carried Unanimously

MATTERS ARISING FROM MINUTES

PROCLAMATIONS AND DELEGATIONS

COMMITTEE REPORTS

Finance Committee

Property Tax

Motion No. 22-236 White/Tiller

It was the recommendation of the Finance Committee that Property Tax write offs in the amount of \$320.21 be approved.

Carried Unanimously

Water & Sewer Tax

Motion No. 22-237 White/Hulan

It was the recommendation of the Finance Committee that Water and Sewer Tax adjustments in the amount of \$ 342.07 approved.

Carried Unanimously

Remission of Tax

Motion No. 22-238 White/Hulan

It was the recommendation of the Finance Committee that Remission of Tax in the amount of \$1575.65 and refunds of \$1309.76 be approved.

Carried Unanimously

Business Tax

Motion No. 22-239 White/Hulan

It was the recommendation of the Finance Committee that Business tax adjustments in the amount of \$830.82 and refunds of \$207.86 approved.

Carried Unanimously

Accounts Payable Listing July 2022

Motion No. 22-240 White/Fowlow

It was the recommendation of the Finance Committee that the Accounts Payable listing for July 2022 totaling \$215,748.58 be approved.

Carried Unanimously

[Accounts Payable Listing July 2022](#)

Expense Cheque Listing July 2022

Motion No. 22-241 White/Fowlow

It was the recommendation of the Finance Committee that the Expense Cheque listing for July 2022 totaling \$348,068.77 be approved.

Carried Unanimously

Request for Donation- Sir Thomas Roddick Hospital Auxiliary

Motion No. 22-242

White/Fowlow

It was the recommendation of the Finance Committee that the Town of Stephenville donate \$500.00 to the Sir Thomas Roddick Hospital Auxiliary 50th Anniversary dinner.

Carried Unanimously

Royal Canadian Legion- Administration Fee for Western Health Incentives Package

Motion No. 22-243

White/Aylward

It was the recommendation of the Finance committee that the Town of Stephenville give a grant in the amount of \$1,790.00 for Administration Fees to the Royal Canadian Legion for Western Health Recruitment and Retention Program

Carried Unanimously

Amendment Western Health Recruitment and Retention Program

Motion No. 22-244

White/Aylward

It was the recommendation of the Finance committee that the Town of Stephenville approve to Amend Western Health Recruitment Program retroactive to May 20, 2022. To include the following changes:

1. Approved employment contract from Western Health and/or Medical Clinics is required. To be eligible for the benefits the physicians is to practice in the Town of Stephenville for a minimum of two (2) years, full-time commitment of service:
2. Approval to prorate the compensation and benefits if commitment of service is between eighteen months and twenty-four months; benefits are prorated based on two years of service; all other conditions are applicable. Longer commitment of service is not applicable to be prorated, the maximum benefits payable will be 24 months.
3. Vehicle Lease /Purchase Reimbursement \$800.00 Month
Due to inventory of local dealerships the lease/purchase vehicles outside of Stephenville shall be approved; Current lease owners will be eligible to be compensated for the remaining lease up to a maximum of twenty-four months. Council has the right to change these conditions once the local dealership inventory improves.

Recreational Membership changed to 24 months

The Western Health Recruitment and Retention Program will form part of the minutes

[Western Health and Recruitment and Retention Program August 18, 2022](#)

Carried Unanimously

Request for Proposal 2021-10- Stephenville Industrial Facility

Motion No. 22-245 White/Boland

It was the recommendations of Finance Committee that the Town of Stephenville cancel the Request for Proposal 2021-10 Stephenville Industrial Building.

Carried Unanimously

Request for Approval to Ratify the Collective Agreement Between the Town of Stephenville and IAAFF Local 1852 for the period of January 1, 2022 to December 31, 2026.

Motion No. 22-246 White/Fowlow

It was the recommendation of the Finance Committee that the Town of Stephenville Council approve to ratify the Collective Agreement between the Town of Stephenville and IAAFF Local 1852 for the period January 1, 2022 to December 31, 2026.

Carried Unanimously

Request for Grant- Regional Aquatic Centre

Motion No. 22-247 White/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville give an operational grant in the amount of \$62,543.70 the Stephenville Aquatic Centre.

Carried Unanimously

Request for Grant- Stephenville Dome

Motion No. 22-248 White/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville give an operational grant in the amount of \$39,460.44 to the Stephenville Dome.

Carried Unanimously

Request for Grant- Harmon Seaside Links

Motion No. 22-249 White/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$32,000 to Harmon Seaside Links to renovate the washrooms in the building located at 200 Massachusetts Drive.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

32-34 Prince Rupert Drive – Platinum Auto Parts Ltd.

Motion No. 22-250 Aylward/Boland

Request for a permit to install automotive lift in the building located at 32-34 Prince Rupert Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation and approval of Service NL.

Carried Unanimously

2 Neptune Drive – REB-EL Hardware

Motion No. 22-251 Aylward/Boland

Request for a permit to pave section of driveway 71' x 28' on the lot located at 2 Neptune Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

219 Hansen Memorial Highway- M & F Motors Ltd.

Motion No. 22-252 Aylward/White

Request for a permit to pave section of parking lot 20' x 60', as per sketch submitted, on the property located at 219 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

19 Oregon Drive- Acadian Hotel Inc.

Motion No. 22-253 Aylward/Boland

Request for a permit to extend existing front door entrance with wheelchair ramp & replace existing canopy above entrance and repair sides to existing deck at the business located at 19 Oregon Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation and approval of Service NL.

Carried Unanimously

Cold Brook Road- Whaleback Ski Chalet

Motion No. 22-254 Aylward/White

Request for a permit to do interior renovations at the ski chalet located on Cold Brook Road, as per drawings attached.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation and approval of Service NL.

Carried Unanimously

2 Main Street-Nu-Beauty Spa

Motion No. 22-255 Hulan/Boland

Request for a permit to utilize space and install business decal on windows in the building located at 2 Main Street to accommodate a beauty spa service.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation and approval of Service NL.

Carried Unanimously

169-187 Montana Drive-B & Y Holdings Limited

Motion No. 22-256 Aylward/Boland

Request for a permit to repair damaged shingles on the building located at 169-187 Montana Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Kin Court- Thomas Amusements

Motion No. 22-257 Aylward/Fowlow

Request for a permit to operate the Thomas Amusements Midway located on Kin Court for the period August 22nd – 29th, 2022.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to location change and subject to compliance with all Town Regulations.

Carried Unanimously

Approve to Proceed with Municipal Plan and Development Regulations amendments for zones not connected to Municipal Water and Sewer.

Motion No. 22-258 Aylward/Fowlow

Mayor Declared Conflict of Interest.

It was the recommendation of the Planning committee that the town of Stephenville approve to proceed with Municipal Plan and Development Regulations amendments to ease the prohibition against unserviced development in the land use Zones: Country Living Residential (CLR), Comprehensive Development Area Residential (CDA-R) and Comprehensive Development Area Community Services(CDA-CS). These zones are located off Hillier Avenue, and West of Igloo Road.

Motion Carried

BY-LAWS AND REGULATIONS

UNFINISHED BUSINESS

NEW BUSINESS

NOTICE OF MOTION

ADJOURNMENT

Motion No. 22- 259 Aylward/White

There being no further business, the meeting adjourned at 12:54 pm.

Carried Unanimously