

**MINUTES
PUBLIC COUNCIL MEETING
Sept 8, 2022**

A public council meeting held at the Town of Stephenville Town Hall on Thursday September 8, 2022. The meeting was live streamed.

Present	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Tracy Boland	Councillor
	Tristan Hulan	Councillor (arrived @ 7:06pm)
	Lenny Tiller	Councillor
	Myra White	Councillor

Staff: Jennifer Brake, Town Clerk

CALL TO ORDER

Mayor Rose called the meeting to order at 7:04pm

APPROVAL OF AGENDA

22-260 Tiller/Boland

Be it resolved that the agenda be approved as presented.

In Favor: 6

Opposed: 0 Motion Carried Unanimously

APPROVAL OF MINUTES

22-261 Aylward/White

Be it resolved that the minutes of August 18, 2022, public council meeting be approved as presented.

Motion Carried Unanimously

In Favor: 6

Opposed: 0 Motion Carried Unanimously

MATTERS ARISING FROM MINUTES

Councillor Hulan arrived 7:06pm, all council in attendance.

PROCLAMATIONS AND DELEGATIONS

Childhood Cancer Awareness Month, September 2022

Mayor proclaimed the month of September as Fetal Alcohol Spectrum Disorder Awareness Month

COMMITTEE REPORTS

FINANCE COMMITTEE

Councillor White presented the recommendations from the finance committee meeting held on September 6, 2022

Expense Cheque Listing

22-262 White/Fowlow

Be it resolved that the Expense Cheque Listing for August 2022 totaling \$391,888.11 as presented be approved for payment.

Carried Unanimously

Approval to Travel to Hamburg, Germany

22-263 White/Aylward

Be it resolved to approve three council members and the town manager to travel to Hamburg, Germany to attend H2 Expo & Conference from September 25 to October 2, 2022 with the estimated costs of \$26,570.00.

In Favor: 6 Rose, Fowlow, Aylward, Boland, Hulan, White

Opposed: 1 Tiller Motion Carried

Mayor Rose indicated the importance of this travel.

Request for Sponsorship, Long Range Small Business Week

22-264 White/Boland

Be it resolved that approval be given to sponsor the Lifetime Achievement Award in the amount of \$500.00 to the Long Range Business Week 2022.

Carried Unanimously

Request for Donation, Sir Thomas Roddick Hospital Foundation

Councillor Aylward declared conflict of Interest being chair of the board , she left the council chamber at 7:16pm.

22-265 White/Tiller

Be it resolved to approve a donation to Sir Thomas Roddick Hospital Foundation Annual Radiothon in the amount of \$500.00

In Favor: 6 Rose, Fowlow, Boland, Hulan, White, Tiller

Opposed: 0 Motion Carried

Councillor Aylward returned to the chambers at 7:17pm after council vote.

Request for Sponsorship, Atlantic Business Magazine Resource Development Conference

22-266 White/Fowlow

Be it resolved to approve sponsorship to Atlantic Business Magazine Resource Development Conference for keynote address, John Risley being held in St. John's September 8, 2022 in the amount of \$ 2875.00

Carried Unanimously

Request for Approval to Hire Contractual Professional Engineer

22-267 White/Fowlow
Be it resolved to approve to hire contractual professional engineer for a six-month duration.
In Favor: 5 Rose, Fowlow, Aylward, Hulan, White
Opposed: Boland, Tiller Motion Carried

Request for Approval to Hire Consultant to complete an Organizational Structure Review

22-268 White/Fowlow
Be it resolved to approve to hire a consultant to complete organizational structure review.
Carried Unanimously

Request for Approval to Hire Consultant for Municipal Plan

22-269 White/Aylward
Be it resolved to approve to hire a consultant for proposed municipal plan 2025 – 2034 review
Carried Unanimously

Request for Approval to Host Annual 9/11 Dinner at Royal Canadian Legion

22-270 White/Tiller
Be it resolved that the Town of Stephenville host 9/11 event with a cost of \$5000.00.
Carried Unanimously

PERMITS AND MUNICIPAL PLAN

Councillor Aylward presented the recommendations from the Planning and Traffic committee meeting held on September 6, 2022

35 Alabama Drive – Department of Transportation & Infrastructure

22-271 Aylward/Boland
Be it resolved to approve the proposed extension to accommodate an accessibility lift to the building located at 35 Alabama Drive subject to compliance with all town regulations.
Carried Unanimously

120 Carolina Avenue – 10503 Newfoundland Limited

22-272 Aylward/Boland
Be it resolved to approve permit to accommodate an eight-room inn with a lounge and lobby, on the property located at 120 Carolina Avenue. subject to compliance with all Town Regulations and approval of Service NL.
Carried Unanimously

1 Main Street- Golden G. Enterprises Limited

22-273

Aylward/Tiller

Be it resolved to approve permit to repair asphalt on the property located at 1 Main Street, Subject to compliance with all Town Regulations.

Carried Unanimously

432 Massachusetts Drive- College of the North Atlantic

22-274

Aylward/White

Be it resolved to approve permit to dig trench to run electrical wire on the property located at 432 Massachusetts Drive, subject to compliance with all Town Regulations.

Carried Unanimously

58-60 Main Street- Gerard Pomeroy

22-275

Aylward/Boland

Be it resolved to approve permit to do exterior renovations on the building located at 58-60 Main Street, subject to compliance with all Town Regulations.

Carried Unanimously

7 Tennessee Drive- Marine Institute

22-276

Hulan/Hulan

Be it resolved to approve permit to excavate land on the property located at 7 Tennessee Drive, subject to compliance with all Town Regulations.

Carried Unanimously

47-79 Main Street-Bell Aliant

22-277

Aylward/White

Be it resolved to approve permit to repair manhole located in front of 47-49 Main Street, subject to compliance with all Town Regulations.

Carried Unanimously

380 Massachusetts Drive- Department of Transportation & Infrastructure

22-278

Aylward/Boland

Be it resolved to approve permit to dig and install electrical conduit pipes on the property located at 380 Massachusetts Drive. Subject to compliance with all Town Regulations.

Carried Unanimously

38 Utah Drive- Plastik Industries of Canada Ltd.

22-279

Aylward/Fowlow

Be it resolved to approve permit to utilize space in the building as a storage facility on the property located at 38 Utah Drive, subject to compliance with all Town Regulations.

Carried Unanimously

65-69 Main Street – Roblin Associates

22-280

Aylward/Fowlow

Be it Resolved to approve permit to repave parking lot on the property located at 65-69 Main Street. Subject to compliance with all Town Regulations.

Carried Unanimously

131 Queen Street – TLC Holdings

22-281

Aylward/White

Be it resolved to approve permit to operate an administrative office for nursing and home care support business from the building located at 131 Queen Street. Subject to compliance with all Town Regulations.

Carried Unanimously

World Suicide Prevention Day Annual Walk

22-282

Aylward/Boland

Be it resolved to approve the event to host awareness walk and candlelight vigil on Saturday, September 10, 2022 at 6:00 pm starting at Killick café and ending at Kinsmen Square.

Carried Unanimously

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayo Rose

Acknowledged the passing of retired employee of the town, Tony Hynes. The mayor sent his condolences to his family, noting the Town Office will be closed for employees to attend the funeral. Also acknowledged the death of Queen Elizabeth II, noting she visited in Stephenville in 1967. The mayor called for a moment of silence.

Playground is almost completed and should be open another week.
Sidewalk has been constructed Carolina Avenue, and flashing signage for main street crosswalk

PBS – 2-hour filming segment on Stephenville is proposed for May 2023
The Stephenville Theatre Festival had another successful year.

Kin Square – once the town has ownership, we will explore enhancing the area.

Recognized the importance of the RCMP and the security details surrounds the visit from the Prime Minister. Acknowledged staff member Dwayne Russell who arranged fabrication of the necessary parts that was required for Seimans booth at the tradeshow.

Mayor Rose revealed the experience of seeing the black suburbans and security as he awaited the arrival of the Prime Minister and Germany Chancellor was surreal to see this happen in Stephenville.

Councillor Boland

Send congratulations to councillor Tristan Hulan on the arrival of baby boy.

Councillor Tiller

Recognized the starting of another school year and acknowledged all the students, staff, volunteers who work throughout the education system. He also welcomed all college students back on campus and wished international students a successful year on our town.

Councillor Aylward

Questioned when the next meeting is scheduled with Western Health, in Response Mayor Rose indicated October 26, Western Health will be meeting with council to discuss recruitment, housing and other issues of concern. Mayor Rose stated he's very disappointed with recruitment again, as the hospital is without a surgeon again and he has reached out to Minister Osbourne.

NOTICE OF MOTION

None

ADJOURNMENT

22- 283

Tiller/Hulan

Resolved that since there is no further business the meeting adjourned at 8:00pm

Carried Unanimously