

**PUBLIC MEETING OF COUNCIL**  
**October 24, 2024**

A public council meeting was held at the Town of Stephenville Town office on Thursday October 24, 2024

Present:            Tom Rose            Mayor, Chairperson  
                      Laura Aylward      Councillor  
                      Susan Fowlow      Deputy Mayor  
                      Maurice Hynes     Councillor  
                      Tom O'Brien       Councillor  
                      Darren Roberts    Councillor  
                      Myra White        Councillor

Staff:                Bill Ramsay, CAO  
                          Candace Simon, Deputy CAO  
                          Jennifer Brake, Town Clerk  
                          Marilee Joy-Castillo, Communications Coordinator  
                          Matt Simms, Planning and Development Manager  
                          Mike Ratter, Community, Economic, and Development Manager

**CALL TO ORDER**

**24-313**      Moved by Councillor Roberts, Seconded by Councillor White

The meeting was called to order at 12:05pm

In Favor:    7      Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White

Opposed:    0      Carried

**PROCLAMATION - Royal Canadian Legion Poppy Remembrance Campaign.**

Mayor Rose read the Royal Canadian Legion Poppy Remembrance Proclamation, designating November 1<sup>st</sup> to November 11<sup>th</sup> as Remembrance Period. Royal Canadian Legion Branch 35 Poppy Chairperson represented the first poppy of the 2024 campaign to Mayor Rose.

**Land Acknowledgment**

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

## **APPROVAL OF AGENDA**

**24-314** Moved by Councillor Roberts, Seconded by Councillor Hynes

Be it Resolved to approve the agenda for October 24, 2024 as presented.

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White

Opposed: 0 Carried

## **APPROVAL OF MINUTES**

**24-315** Moved by Deputy Mayor Fowlow, Seconded by Councillor Aylward

Be it Resolved to approve Public Meeting of Council Minutes dated October 10, 2024 as circulated

## **COMMITTEE REPORTS**

### **FINANCE**

#### **Accounts Payable**

**24-316** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to pay accounts payable dated October 24, 2024, in the amount of \$349,837.16

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White

Opposed: 0 Carried

#### **Water and Sewer Tax**

**24-317** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Water & Sewer Tax Adjustments in the amount of \$1,150.60

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White

Opposed: 0 Carried

#### **Remission of Tax**

**24-318** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Remission of Tax totaling \$4,283.58

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White

Opposed: 0 Carried

#### **Business Tax**

**24-319** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Business Tax Adjustments in the amount of \$468.00 and refunds totaling \$468.00

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White

Opposed: 0 Carried

**Request for Sponsorship – Stephenville High School**

**24-320** Moved by Councillor White, Seconded by Councillor Aylward

Be it Resolved to approve funding to support two scholarships for Stephenville High School in the amount of \$500.00 each. One sponsorship to be dedicated to Mike Tobin Scholarship.

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, hite  
Opposed: 0 Carried

**Request for Donation – 2024 Poppy Remembrance Campaign**

**24-321** Moved by Councillor White, Seconded by Councillor Roberts

Councillor Hynes declared conflict of interest and left the council table.

Be it Resolved to approve a donation in the amount of \$250 to the Royal Canadian Legion, 2024 Poppy Remembrance Campaign.

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

Councillor Hynes returned to the table.

**Approval to Submit Application to Canada Community-Building Fund**

**24-322** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to submit application to Canada Community-Building Fund to purchase and install Fire Department Ventilation System in the amount of \$106,375 HST Included.

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

**PLANNING AND DEVELOPMENT COMMITTEE**

**Development Regulation Amendment**

**24-323** Moved by Councillor Aylward, Seconded by Deputy Mayor Fowlow

Be it Resolved to approve to proceed with Town of Stephenville Development Regulation Amendment to included “Cluster Development” in Residential Medium Density, Residential Medium Density 2, and Commercial General Zones

Question was called:

In Favor: 7 Aylward, Fowlow, Hynes, O’Brien, Roberts, Rose, White  
Opposed: 0 Carried

## **Outlining Planning Permission – Agricultural Development in Protected Watershed Area**

**24-324** Moved by Councillor Aylward, Seconded by Councillor Hynes

Be it Resolved to approve Outlining Planning Permission for the development of agricultural activities, including apple orchards, root vegetable crops, and berry cultivation within Zone 3 of the Cold Brook Protected Watershed Area, with the condition no fertilizers or pesticides are used. Development of hay fields or pasture will not be permitted in zone 3, however can be permitted in Zone 4, subject to compliance with all town regulations and approval from Water Resources Management Division.\

Question was called:

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White  
Opposed: 0 Carried

## **BSG Kinsmen 2024 Santa Claus Parade**

**24-325** Moved by Councillor Aylward, Seconded by Councillor Hynes

Be it Resolved to approve the 2024 Santa Claus Parade on Sunday December 1, 2024 starting at 6:30pm. The Parade will have a different route, this year starting at the YMCA Building on Massachusetts Drive, onto Carolina Avenue continuing through Main Street, to exist on Boland Drive with return to the YMCA Building via West Street. The intersection of West and Massachusetts Drive will be closed to vehicular traffic from 5:00pm to 9:00pm and Main Street will be closed to vehicular traffic from 6:30pm to 7:30pm.

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White  
Opposed: 0 Carried

## **BY-LAWS AND REGULATIONS**

### **Duty to Accommodate Policy**

**24-326** Moved by Councillor Hynes, Seconded by Deputy Mayor Fowlow

Be it Resolved to approve Duty to Accommodate Policy for Town of Stephenville employees.

In Favor: 7 Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White  
Opposed: 0 Carried

## **UNFINISHED BUSINESS**

### **Councillor Hynes**

A number of residents have reached out in concern regarding the structure being occupied on the beach under the current living conditions and without the town's approval. It's also the concern not addressing one may lead to more structures. Its understanding we need empathy, but some are not following rules without consequences, while others follow them diligently. In response the CAO stated the town is aware of the situation and we have convened community groups and agencies to work towards a solution. He noted some cases are not a simple solution; and we appreciate the residents' concerns, and we are diligently working to address these concerns. Deputy Mayor acknowledged she attended the meeting with community groups and agencies and it's the start of a phenomena process however it won't address the immediate needs. We may need to recognize that decisive action is necessary.

### **Deputy Mayor Fowlow**

To assist with housing needs, she recommended an initiative called Shared Spaces. It's a mutual arrangement where hosts can make use of extra rooms in their homes, receive help around the house and enjoy the company of someone living with them, while helping individuals in need of housing.

\*Those who are interested in a fully supported program visit: [spacesshared.ca](https://spacesshared.ca)

## **NEW BUSINESS**

### **Mayor Rose**

Community Event- Community Remembrance Dinner

The Royal Canadian Legion is hosting annual Community in Remembrance Dinner on Saturday November 9<sup>th</sup> at 7:30pm. Tickets can be purchased at Debbie's Video \$35.00 per ticket. Veterans, spouses or caregivers can pick up complementary tickets at the legion.

### **Water Repairs**

The town has been scheduling water leak repairs over the past few months, in addition to unplanned repairs. Residents will experience discolored water with repairs and line flushing. The water is monitored, and any health risks would be communicated to our residents.

Suggested management explore funding opportunities through Material Stewardship Board for garbage coverage netting.

### Food Security

He noted in conversations with a Quebec resident, the government put significant efforts and resources towards enhancing food security after covid. This province should also put more enhanced drive to support agriculture and young farmers.

### **NOTICE OF MOTION**

None

### **ADJOURNMENT**

**24-327** Moved by Councillor O'Brien, Seconded by Councillor White

Resolved that since there is no further business the meeting adjourned at 1:01 pm

In Favor:	7	Aylward, Fowlow, Hynes, O'Brien, Roberts, Rose, White
Opposed:	0	Carried