

**PUBLIC MEETING OF COUNCIL  
March 6, 2025**

Present: Tom Rose Mayor, Chairperson  
Susan Fowlow Deputy Mayor  
Laura Aylward Councillor  
Maurice Hynes Councillor  
Tom O'Brien Councillor  
Darren Roberts Councillor  
Myra White Councillor

Staff: Bill Ramsay, Chief Administrative Officer  
Jennifer Brake, Town Clerk  
Marilee Joy-Castillo, Communication Officer  
Matt Simms, Planning and Development Manager  
Mike Ratter, Community, Economic, and Industrial Development Manager

**Call to Order**

The meeting was called to order by Mayor Rose at 4:13pm

**Land Acknowledgment**

We respectfully acknowledge the Town of Stephenville as the ancestral homelan of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

**APPROVAL OF AGENDA**

**25-45** Moved by Councillor Roberts, Seconded by Councillor O'Brien

Be it Resolved to approve the Agenda for March 6, 2025 as presented.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**APPROVAL OF MINUTES**

**25-46** Moved by Councillor Roberts, Seconded by Councillor White

Be it Resolved that the minutes for February 20, 2025 Public meeting of council be approved as presented.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**25-47** Moved by Councillor Roberts, Seconded by Councillor O'Brien

Be it Resolved that the minutes for February 20, 2025 Privileged Meeting of Council to review disclosure statements be approved.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

It was noted the meeting to review disclosure statements is a requirement under legislation.

## **MATTERS ARISING FROM MINUTES**

NIL

## **PROCLAMATIONS AND DELEGATIONS**

International Women's Day March 8, 2025

It's a global day to recognize and celebrate women's social, economic, cultural, and political achievements. The day also marks a call to action for accelerating women's equality.

## **COMMITTEE REPORTS**

### ***FINANCE COMMITTEE***

#### **Accounts Payable**

**25-48** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve accounts payable for March 6, 2025 in the amount of \$58,743.62

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

#### **Expense Cheques**

**25-49** Moved by Councillor White, Seconded by Councillor Aylward

Be it Resolved to pay expense cheques for the month of February 2025 totaling \$251,309.57

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

#### **Property Tax**

**25-50** Moved by Councillor White, Seconded by Deputy Mayor Fowlow

Be it Resolved to approve Property Tax Write offs in the amount \$6,240.00

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Water and Sewer**

**25-51** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Water and Sewer Tax Adjustments in the amount of \$384.00

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Remission of Tax**

**25-52** Moved by Councillor White, Seconded by Councillor Aylward

Be it Resolved to approve Remission of Tax in the amount of \$230.72

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Business Tax**

**25-53** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Business Tax Adjustments in the amount of \$2,945.20

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Request for Donation**

**25-54** Moved by Councillor White, Seconded by Councillor Hynes

Be it Resolved to donate \$500 to the 28<sup>th</sup> Annual Telethon for Bay St. George Sick Children's Foundation.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Request for Sponsorship**

**25-55** Moved by Councillor White, Seconded by Councillor Aylward

Be it Resolved to purchase ¼ page advertisement in the 25<sup>th</sup> Anniversary Edition of the Veterans Service Recognition Book in the amount of \$385.00.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Request for Proposal 2025-001 Child Care Feasibility Study****25-56** Moved by Councillor White, Seconded by Councillor Fowlow

Be it Resolved that the Town of Stephenville award the Request for Proposal 2025-001 for Child Care Feasibility Study on constructing and operating a net-zero childcare facility to Aguathuna Drafting and Consulting (ADC Engineering) in the amount of \$87,402.65 HST included; The study will proceed only if funding is secured for the project.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
 Opposed: 0 Carried

**PLANNING AND DEVELOPMENT COMMITTEE****Disposition of Property****25-57** Moved by Councillor Aylward, Seconded by Councillor Hynes

Pursuant to Towns and Local Service Districts Act, Section 191, Be it Resolved that the Town of Stephenville intends to dispose five parcels of land, Area No. 37A (40 Connecticut Drive), Area No. 37B (40A Connecticut Drive), 40B Connecticut Drive, 26 Connecticut Drive Bypass, and 20 Connecticut Drive Bypass to MOWI Canada East Inc, whom will be responsible for all related costs.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
 Opposed: 0 Carried

It was noted motion No. 23-323 the Town of Stephenville provided public notice of its intent to transfer five parcels of land pursuant to the Municipalities Act, 1999 Section 201.3 subsection (3). Under the provision of the new act the disposition of property will be advertised again. The CAO stated the initiative was started by a prior council to make the land available to MOWI Canada Inc. The town is initially starting the process under the new act to finalize the transaction. Councilor O'Brien agreed it was the intent of the past council to dispose the properties for economic purposes.

**BY-LAWS, REGULATIONS, POLICYS**

Nil

**UNFINISHED BUSINESS**

Nil

## **NEW BUSINESS**

### **Mayor Rose**

He encouraged management and staff to prioritize purchasing local or Canadian products whenever possible. Additionally, he extended this challenge to all municipalities.

He suggested a commemorative gift for retiring firefighters. The CAO stated a recognition program is being reviewed.

He brought forward safety moment, advising everyone to be cautious as the changing weather conditions may bring slippery surfaces.

### **Councillor Aylward**

Acknowledged the passing of St. John's long term councillor Debbie Hanlon

### **Councillor Roberts**

Send condolences to the family of late Egbert Gale, acknowledging he was a former fire fighter.

Acknowledged senior hockey Stephenville Lightning game was very well attended at the dome.

### **Deputy Mayor Fowlow**

She acknowledged that the Stephenville High School girls' team is hosting a provincial tournament this weekend.

### **Councillor White**

Ryan McNeil Lamswood was playing in 2025 Brier in Kelowna, B.C, this week.

## **NOTICE OF MOTION**

NIL

## **ADJOURNMENT**

**25-58** Moved by Councillor O'Brien, Seconded by Councillor Aylward

Be it Resolved that since there is no further business the meeting adjourned at 4:45

In Favor: 7      Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0      Carried